

# Kilpeck Parish Council

## Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Monday 14<sup>th</sup> March 2022

No KPC/MW/179

### Councillors Present

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr D Howie  
Councillor Mr D Roden {Lengthsman/Contractor}  
Councillor Mr D Thompson  
Councillor Mrs B Wood

Clerk Mr M Walker

### Also Present

Ward Councillor Mrs Christy Bolderson and three further members of the public.

### **The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm**

#### **1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr G Statham

Mr James Howell Locality Steward and Police Representatives not present.

\*Councillor Mrs M Lloyd,

{\*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday 13<sup>th</sup> September 2021 }.

#### **2.0 Declarations of Interest & Dispensations**

##### **2.1 To receive any declarations of interest in agenda items from Councillors.**

Declarations of Interest (DPI) were made by Councillor Mr D Roden {Lengthsman/Contractor} reference **Item 7.4**

##### **2.2 To consider any written applications for dispensation.**

No new written applications received.

#### **3.0 Minutes**

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/178** held on Monday 21<sup>st</sup> February 2022 were unanimously confirmed as a true record and signed by the Chairman.

#### **4.0 Financial Report**

##### **4.1 Receipts**

No receipts received

##### **4.2 Invoices for Payment**

Creative Timber Studio Invoice Number 00408 £800.00

Memorial Bench

###### **Cheque 001032**

Kilpeck Village Hall Invoice No 117 £31.25

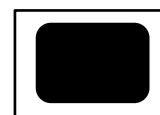
Hall Hire 2.5 hours 2022 @ £12.50 per hour

###### **Cheque 001033**

Herefordshire Association of Local Councils (HALC) Invoice Number H 1446 £487.32

Subscription 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023

###### **Cheque 0010 34**



Clerk's Salary March 2022 Gross	£601.22
Mileage	£10.58
Postage	£3.30
Back Pay from 1 <sup>st</sup> April 2021 – 31 <sup>st</sup> March 2022	£127.83
Tax £120.20 NIC £0.00	
Nett Pay £622.73	
<b>Cheque 001035</b>	
HMR&C 4 <sup>th</sup> ¼ Payment January February March	£309.40
<b>Cheque 001036</b>	
Cupid Events	£220.00
Deposit for Marquee for 5 <sup>th</sup> June 2022 Jubilee Event at Whitfield	
<b>Cheque 001037</b>	

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr D Thompson

All payments were **Unanimously Approved**

#### 4.3 **Bank Balances** as per statements

@ 4 <sup>th</sup> March 2022 Bank Statement Treasurers Account	No 50	£11,321.29
@ 8 <sup>th</sup> March 2022 Internet Printed Bank Statement		£10,014.67
@ 4 <sup>th</sup> March 2022 Bank Statement Business Bank Instant	No 42	£29,494.56
@ 9 <sup>th</sup> March 2022 Internet Printed Bank Statement		£29,494.79

Bank reconciliation signed by the Chairman for both accounts

#### 5.0 **A465 Speed / Traffic Management Wormbridge -- Hereford**

##### 5.1 Joint A465 Speed/Traffic management issues with Allensmore Parish Councillors and South Wye Police

*Draft letter sent to all businesses in the Kilpeck Parish Council area.*

*No replies received.*

*\*Working Group to consist of:-*

*Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman,  
Councillor Mr D Howie, Councillor Mr G Statham, Councillor Mr D Thompson and Clerk.*

Working Group met at the Chairman's home Tuesday 8<sup>th</sup> March 2022 at 6.30pm, all attended.

Councillor Mr M Parsons Vice-Chairman gave an overview of the A465 Plan

Locks Garage to Wormbridge issues

40mph speed limit – speed, accidents and incidents

Enhancing junction at Locks Garage – better signage, bollard kerbs better defined

Deceleration lane Wormbridge to Kingstone turning

40mph Locks to 50mph Didley

Didley Pitch double white lines required

Allensmore Parish Council have a meeting on Thursday night

Highways Working Group Meeting Tuesday 8th March 6.30pm Clerk's Report

Wormbridge Gateway

1) A465 Addition of white gates at either end of 40 mph zone

A465 traffic Issues

1) Poor definition of traffic islands at the Locks Garage Junction

Reflective strips on the curbs + improved signage

2) Improve regime for cleaning bollards around the junction

3) Deceleration Lane A465 to Kingstone

4) Locks Garage North & South 40mph Speed Limit

5) A465 50mph limit extending from 40mph limit area

6) Additional double white lining

Information to be submitted to Balfour Beatty / Herefordshire Council

Clerk to email Allensmore Parish Council reference A465 Joint Meeting



## 5.2 “Village Gateways” Wormbridge A465 and Kilpeck Village

See Item 5.1

Assessment Request Form from Balfour Beatty /Herefordshire Council to be completed by A465 Working Group and submitted to above.

## 5.3 To receive any General Highway or Public Rights of Way issues

New 50mph signs on the A465 replaced

Litter bin in lay-by Ward Councillor to follow up

Pump House corner, approximately 10 marker posts required

Report to Balfour Beatty

## 6.0 **Her Majesty Queen Elizabeth II Platinum Jubilee Celebrations**

### 6.1 Consideration of Marquee for Celebrations Weekend to be held on the Whitfield Estate

*Celebration at Whitfield Sunday 5<sup>th</sup> June 2022, 12.00 noon – 5.00pm*

Marquee Traditional Pole Marquee 40ft x 60ft ordered and deposit paid see Item 4.2

### 6.2 To consider provision of Jubilee Mugs for the children in the Parish Council Area

Clerk to obtain more information as to the cost of mugs from local suppliers.

Clarification of details to be embossed on the mugs - “Kilpeck Parish Council”

Total mugs required so far 35

Agenda item for the next full Parish Council meeting

## 7.0 **Reports**

### 7.1 Kilpeck Village Hall

Community Coffee mornings to re-start 29<sup>th</sup> March 10.00am – 11.30am {Last Tuesday in the month}

New window and stage curtains have been ordered

Emergency lighting has been completed

A Kilpeck Village Hall designed Sign required

A new regular booking has been secured

New Website Kilpeckvillagehall.co.uk up and running

Kilpeck Village Hall Field Fund as of 14<sup>th</sup> March 2022 is £896.80

Sunderlands Farm Business Tenancy Agreement for the field rent to stay as is for the fiscal year 1<sup>st</sup> April 2022 – 30<sup>th</sup> March 2023.

Clerk to contact Sunderlands

### 7.2 Ward Councillor Mrs Christy Bolderson

Ward Councillor gave an overview of the following:-

Moving Traffic Consultation

Herefordshire Council support for Ukraine

£10.00 to be added to the “Shop Local” card but must be used before the end of March 2022

Emergency list see last month’s minutes

Covid numbers above average

Links from Christy

Christy and Joyce to meet with Pontrilas Sawmills

### 7.3 Locality Steward Mr James Howell

Reports forwarded by email

### 7.4 Lengthsman Report (Including potential drainage schemes suitable for Lengthsman Grant Funding)

Councillor Mr D Roden {Lengthsman/Contractor} supplied Invoices for 2020, 2021 and 2022.

The Parish Council resolved by show of hands voting to approve and pay all Lengthsman submitted invoices.



## 7.5 Commemorative Bench update

*The bench is now finished and will be positioned on the Church Green in the spring.*

Price for a plaque approximately 10” x “4 to be obtained by the Clerk from (R S Signs & Engraving)  
Councillor Mrs J Davies Chairman and Councillor Mrs B Wood to provide inscription for approval.

## 8.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

Member of the public asked many questions and was answered by the Parish Council reference the Whitfield Development.

## 9.0 Neighbourhood Development Plan (NDP)

To receive update regarding the DRAFT Kilpeck Neighbourhood Development Plan and to agree way forward

Draft NDP Questionnaire for approval and distribution following Whitfield’s public open day.

Now scheduled for Monday 21<sup>st</sup> March 2022 from 5.00pm – 7.00pm at Wormbridge Court Farmhouse

## 10.0 Information Sheet

(Not covered by an agenda item and for information only)

2nd May 2017	Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE Application for approval of details reserved by conditions <b>3, 4 &amp; 15</b> attached to Planning Permission 142033 <b>Application Still Valid</b>
27 <sup>th</sup> August 2019	Application No192443 Land at Wormbridge (both sides of A465) Hereford Hybrid planning application; Outline with all matters included except landscaping for 70 new dwellings, new flexible workspace (B1a/B2/B8) and replacement childcare facility; and Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (A1/A2/A3/D1) and associated infrastructure <b>Application Still Valid</b>
1 <sup>st</sup> July 2021	Application No 212150 Top Hill Farm Pontrilas Hereford HR2 0BE Proposed replacement dwelling with associated garage/workshop <b>Application Still Valid</b>
26 <sup>th</sup> October 2021	Application No 213826 Land adj to Three Horse Shoes Winall Allensmore Herefordshire Proposed variation of condition 2 of planning permission 194274 (Erection of one dwelling and associated works) – to convert the integral garage into a home office and addition of a carport <b>Application Still Valid</b>
<u>Correspondence</u>	
22 <sup>nd</sup> February 2022	Report Road Signage Defects A465 50mph Sign knocked down and missing CASE Reference Number CAS-831087-Q5D4G9
22 <sup>nd</sup> February 2022	Report Road Signage Defects Dirty verge markers A465 Black Mountain Quarries CASE Reference Number CAS-831089-N4P2M6
22 <sup>nd</sup> February 2022	Report Worn Road Markings and Missing Cats Eyes Sawmills entrance road markings and mud in bus stop lay-by CASE Reference Number CAS-831093-J1G5Q4
1 <sup>st</sup> March 2022	Herefordshire Association of Local Councils (HALC) Information Corner 1 <sup>st</sup> March 2022
4 <sup>th</sup> March 2022	Balfour Beatty / Herefordshire Council Lengthsman & Parish Paths Partnership (P3) Expression of Interest Form 2022/2023 completed and sent by email Balfour Beatty / Herefordshire Council



(P3) Parish Paths Partnership & Parish Employed Lengthsman  
Kilpeck Parish Council Annual Maintenance Plan 2022 – 2023  
completed and sent by email

6<sup>th</sup> March 2022

Balfour Beatty / Herefordshire Council

The Parish Council request “TWO CUTS PER YEAR” for the verge cutting programme  
1<sup>st</sup> May Bank Holiday and 2<sup>nd</sup> end of August  
sent by email

**11.0 Agenda of the Next Meeting**

Items to be included at the next Parish Council Meeting

Jubilee Mugs for the children in the Parish Council area (numbers required0


Local photographs required - reference the last 70 years

**12.0 Date, Time and Venue of Next Meeting**

The next Meeting will be the Ordinary Meeting of the Parish Council on

**MONDAY 11<sup>th</sup> April 2022** to be held in The Kilpeck Village Hall and is due to commence **at 7.00pm.**

Meeting declared closed at 8.25pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce T Davies

Date 11<sup>th</sup> April 2022